BOARD OF HEALTH
Canton City Public Health

Public Health
Prevent. Promote. Protect.
Canton City Public Health

420 Market Ave., N.
Canton, OH 44702
330-489-3231

Board of Health Regular Meeting
April 22, 2025
MEETING MINUTES

Call to Order and Roll Call

Mayor William Sherer II called to order the regular meeting of the Board of Health on Tuesday, April 22, 2025 at 5:00 PM. Mayor Sherer presiding. The meeting location was at Canton City Public Health, Large Board Room – 2nd Floor, 420 Market Ave., N, Canton, OH.

Roll Call:

Members Present:	Mayor William Sherer II, Ms. Kimberly Kingsbury, Mrs. Cleo Lucas, Mr. Patrick Wyatt, Dr. James Johns, and Mr. Steve Ritschard
Members Absent:	None
Members Excused:	
Staff Present:	Health Commissioner Amanda Archer, Christi Allen, Diane Thompson, Gus Dria, Sherry Smith, Laura Roach, Pam Gibbs, Mindy Groff, Dawn Miller, Laura Roach, Terri Dzienis, Kelli Trenger, Sarah Thomas, and Sean Green
Others Present:	Carrie D'Andrea

Agenda Corrections and Approve

1. Approve agenda for the April 22, 2025 Board of Health meeting

Ms. Kingsbury moved, and Mrs. Lucas seconded a motion to approve the agenda for the April 22, 2025 Board of Health meeting.

Commissioner Archer then recommended four amendments to the agenda:

- Move the Fiscal report from the Division Reports section of the agenda to the Fiscal Items section.
- Add an executive session before the Personnel Items section to discuss compensation of a public employee.
- Add a motion to accept the resignation of Kenneth Barton, Harm Reduction Manager under the Personnel Items section.
- Add a motion to appoint a Harm Reduction Manager, Pay Grade I, under the Personnel Items section.

A roll call vote was taken to approve the agenda as amended:

Ms. Kingsbury – Yes	Mrs. Lucas – Yes	Dr. Johns – Yes
Mr. Wyatt – Yes	Mr. Ritschard – Yes	

Motion carried unanimously. The agenda was approved as amended.

Approval of Previous Meeting Minutes

2. Approve minutes of the March 25, 2025 Board of Health meeting

Mrs. Lucas moved, and Ms. Kingsbury seconded a motion to approve the minutes for the March 25, 2025 Board of Health meeting. A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously. The minutes were approved.

3. Approve minutes of the March 25, 2025 Board of Health hearings.

Mr. Wyatt moved, and Ms. Kingsbury seconded a motion to approve the minutes for the March 25, 2025 Board of Health hearings.

After a minor correction was made to the minutes per Mrs. Lucas' suggestion, a roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously. The minutes were approved with corrections.

Unfinished Business

There was no unfinished business discussed.

CCPH's Annual Report

4. Accept Canton City Public Health 2024 Annual Report

Dr. Johns moved, and Ms. Kingsbury seconded a motion to accept the Canton City Public Health 2024 Annual Report. A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously. The 2024 Annual Report was accepted.

Fiscal Items

5. Approve list of invoices (03/20/2025 - 04/17/2025) - $169,834.93

Mr. Wyatt moved, and Ms. Kingsbury seconded a motion to approve the list of invoices from 03/20/2025 – 04/17/2025, totaling $169,834.93. A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously. The bills were approved.

6. Approve patient write-offs (per 700-003-P_Patient Write Off Policy):

    a. MRN #40276 for $168.25
    b. MRN #41168 for $152.50

Mr. Wyatt moved, and Dr. Johns seconded a motion to approve the above patient write-offs. A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously. The write-offs were approved.

*Approve Fiscal Report (added to agenda by amendment)

Ms. Kingsbury moved, and Dr. Johns seconded a motion to approve the Fiscal Report as presented. A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously. The Fiscal Report was approved.

Board Committee Reports

7. Reports:

   a. **Finance Committee** – Ms. Kingsbury reported that the Finance Committee had not met since the last update provided at the March 2025 Board of Health meeting, and there was no new information to report.

   b. **Personnel Committee** – Mrs. Lucas reported that the Personnel Committee had not met since the last update provided at the March 2025 Board of Health meeting, and there was no new information to report.

Executive Session

*Executive Session to discuss compensation of a public employee (added to agenda by amendment)

Mrs. Lucas moved, and Ms. Kingsbury seconded a motion to enter an executive session to discuss the compensation of a public employee, and to include the Board of Health, Mayor Sherer, Diane Thompson, Commissioner Archer, and Carrie D'Andrea in the executive session. A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously. The Board of Health entered an executive session at 5:19 PM.

At 5:33 PM, Mrs. Lucas made a motion to leave the executive session and return to normal session, seconded by Mr. Wyatt. A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously. The Board of Health returned to normal session at 5:33 PM.

Personnel Actions

8. Appointment of two part-time seasonal Vector Control Technicians (A)
   Motion to approve the appointment of two part-time seasonal Vector Control Technicians (A) to Jada Weirich at $15.81 per hour with no 90-day probationary period for up to 16 weeks, and to Corey Walker at $15.81 per hour with no 90-day probationary period for up to 16 weeks. A roll call vote was taken:

   Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

   Mr. Wyatt – Yes Mr. Ritschard – Yes

   Motion carried unanimously. The appointments were approved.

9. Appointment of a full-time EH Public Health Technician (A)

Commissioner Archer recommended that the Board table this agenda item. Subsequently, Mr. Wyatt moved, and Ms. Kingsbury seconded a motion to table the appointment of a full-time EH Public Health Technician (A). A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously. Agenda item number 9 was tabled.

10. Accept the resignation of Tiffany Workman, full-time Clinical Receptionist/Office Assistant (B), effective March 27, 2025
Dr. Johns moved, and Ms. Kingsbury seconded a motion to accept the resignation of Tiffany Workman, full-time Clinical Receptionist/Office Assistant (B), effective March 27, 2025. A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously.

11. Accept the resignation of Logan Dennis, full-time EH Public Health Technician (A), effective April 18, 2025
Dr. Johns moved, and Mr. Wyatt seconded a motion to accept the resignation of Logan Dennis, full-time EH Public Health Technician (A), effective April 18, 2025. A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously.

*Accept the resignation of Kenneth Barton, full-time Harm Reduction Manager (I), effective April 16, 2025 (added to agenda by amendment)
Ms. Kingsbury moved, and Dr. Johns seconded a motion to approve the resignation of Kenneth Barton, full-time Harm Reduction Manager (I), effective April 16, 2025. A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously.

*Appointment of a full-time Harm Reduction Manager (I)
Ms. Kingsbury moved, and Dr. Johns seconded a motion to approve the appointment of a full-time Harm Reduction Manager (I) to Kristina Gantz at an annual salary of $64,782.5578 with a 90-day probationary period. A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously. The appointment was approved.

Approval of Recommendations of the Hearing Officer

12. Approve recommendations from public health hearings held April 22, 2025
Mr. Wyatt moved, and Dr. Johns seconded a motion to approve the recommendations from the public health hearings held April 22, 2025. A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously.

Approval of Resolutions

13. Approve resolution closing the Health Department on Friday, December 26, 2025, per Health Code section 207.10 (pass on the first reading)
    Mayor Sherer provided a first reading of a resolution to close the Health Department on Friday, December 26, 2025, per Health Code section 207.10. Mr. Wyatt then made a motion to pass the resolution on its first reading; seconded by Dr. Johns. A roll call vote was taken to pass the resolution on its first reading:

    Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

    Mr. Wyatt – Yes Mr. Ritschard – Yes

    Motion carried unanimously.

    Subsequently, Mr. Wyatt made a motion to approve the resolution as presented; seconded by Dr. Johns. A roll call vote was taken:

    Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

    Mr. Wyatt – Yes Mr. Ritschard – Yes

    Motion carried unanimously. The resolution was approved and adopted as Resolution 2025-03.

14. Approve resolution closing the Health Department on Wednesday, September 17, 2025 and a back-up date of Wednesday, October 15, 2025 for the annual All Staff Meeting, per Health Code section 207.10 (pass on the first reading)
    Mayor Sherer provided a first reading of a resolution to close the Health Department on Wednesday, September 17, 2025, with a back-up date of Wednesday, October 15, 2025 for the annual All Staff Meeting, per Health Code section 207.10. Mr. Wyatt then made a motion to pass the resolution on its first reading; seconded by Ms. Kingsbury. A roll call vote was taken to pass the resolution on its first reading:

    Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

    Mr. Wyatt – Yes Mr. Ritschard – Yes

    Motion carried unanimously.

    Subsequently, Dr. Johns made a motion to approve the resolution as presented; seconded by Ms. Kingsbury. A roll call vote was taken:

    Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

    Mr. Wyatt – Yes Mr. Ritschard – Yes

    Motion carried unanimously. The resolution was approved and adopted as Resolution 2025-04.

15. Approve resolution authorizing the certification to the Auditor of Stark County of costs and expenses for the purification and abatement of public nuisances from January 1, 2025 to March 31, 2025 for a total of $8,487.31 (pass on the first reading)
    Mayor Sherer provided a first reading of a resolution authorizing the certification to the Auditor of Stark County of costs and expenses for the purification and abatement of public nuisances from January 1, 2025 to March 31, 2025 for a total of $8,487.31. Ms. Kingsbury then made a motion to pass the resolution on its first reading; seconded by Mrs. Lucas. A roll call vote was taken to pass the resolution on its first reading:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously.

Subsequently, Ms. Kingsbury made a motion to approve the resolution as presented; seconded by Mrs. Lucas. A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously. The resolution was approved and adopted as Resolution 2025-05.

Approval of Contracts and Agreements

16. Approve the FY25 Integrated Harm Reduction Grant from the Ohio Department of Health to receive an amount not to exceed $84,000.00 for the period of April 1, 2025 through September 29, 2025 (Fund 2324.301001)

    Ms. Kingsbury moved, and Mrs. Lucas seconded a motion to approve the FY25 Integrated Harm Reduction Grant from the Ohio Department of Health to receive an amount not to exceed $84,000.00 for the period of April 1, 2025 through September 29, 2025 (Fund 2324.301001).

    During discussion, Mrs. Lucas asked what efforts were being made to support minorities who may use different substances and therefore require alternative harm reduction strategies. Diane Thompson responded that the department plans to expand its outreach and noted that One Ohio settlement funds were earmarked to support this initiative. Commissioner Archer added that the SWAP clinic has broadened its services to better meet the varied needs of participants.

    A roll call vote was then taken on the motion:

    Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

    Mr. Wyatt – Yes Mr. Ritschard – Yes

    Motion carried unanimously. The grant was approved.

17. Approve a FY25 addendum with Monica Coventry, Fetal Infant Mortality Program Coordinator, for conducting and completing Fetal Infant Mortality Family review program coordinator for an additional $3,500.00 for a new total amount not to exceed $17,500.00 for a grant period of July 1, 2024 through June 30, 2025 (THRIVE Fund 2314.301001)

    Ms. Kingsbury moved, and Mrs. Lucas seconded a motion to approve a FY25 addendum with Monica Coventry, Fetal Infant Mortality Program Coordinator, for conducting and completing Fetal Infant Mortality Family review program coordinator for an additional $3,500.00 for a new total amount not to exceed $17,500.00 for a grant period of July 1, 2024 through June 30, 2025 (THRIVE Fund 2314.301001). A roll call vote was taken:

    Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

    Mr. Wyatt – Yes Mr. Ritschard – Yes

    Motion carried unanimously. The addendum was approved.

18. Approve the extension of the current agreement with Buckeye Health Plan, Inc., CareSource, Ohio, Inc., Molina Healthcare of Ohio, Inc., United HealthCare Services, Inc., AmeriHealth Caritas of Ohio, Community Insurance Company dba Anthem Blue Cross and Blue Shield and Humana Health Plan of Ohio, Inc., to December 31, 2025 with additional funds of $382,500.00 (for a new 2025 total of $765,000.00). Funds will be used

for the continuation of programs focused on infant mortality in Stark County (THRIVE fund 2314.301001)

Ms. Kingsbury moved, and Dr. Johns seconded a motion to approve the extension of the current agreement with Buckeye Health Plan, Inc., CareSource, Ohio, Inc., Molina Healthcare of Ohio, Inc., United HealthCare Services, Inc., AmeriHealth Caritas of Ohio, Community Insurance Company dba Anthem Blue Cross and Blue Shield and Humana Health Plan of Ohio, Inc., to December 31, 2025 with additional funds of $382,500.00 (for a new 2025 total of $765,000.00). Funds will be used for the continuation of programs focused on infant mortality in Stark County (THRIVE fund 2314.301001). A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously. The extension was approved.

19. Approve addendums to extend the end-date from June 30, 2025 to December 31, 2025 and the addition of grant funds, as indicated, to the following grantees:

a. **Access Health Stark County for an additional amount not to exceed $155,000.00 for a new grant amount of $853,354.00.**

b. **Alliance Family Health Center for an additional amount not to exceed $45,000.00 for a new grant amount of $93,000.20.**

c. **Family Empowerment Ministries, Inc. for an additional amount not to exceed $7,000.00 for a new grant amount of $47,378.52.**

d. **Mary Church Terrell Federated Club for an additional amount not to exceed $10,000.00 for a new grant amount of $78,000.00.**

e. **My Community Health Center for an additional amount not to exceed $90,000.00 for a new grant amount of $478,049.30.**

f. **Rooted in Grace (formerly People Building Community) for an additional amount not to exceed $2,000.00 for a new grant amount of $19,928.00.**

g. **Stark County Educational Services Center for an additional amount not to exceed $2,000.00 for a new grant amount of $16,000.00.**

h. **Stark County Health Department for an additional amount not to exceed $79,866.78 for a new grant amount of $538,712.06.**

i. **United Way of Greater Stark County for a no-cost extension of its current grant total of $123,860.00.**

Mr. Wyatt moved, and Dr. Johns seconded a motion to approve addendums to extend the end-date from June 30, 2025 to December 31, 2025 and the addition of grant funds, as indicated, to the grantees listed above. A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously. The addendums were approved.

20. Approve a FY25 STI Prevention grant with Wayne County Health Department for the STI Prevention Syphilis Testing Initiative for an amount not to exceed $16,425.00 for a period of May 1, 2025 through February 28, 2026 (STI Prevention Fund 2312.301001)

    Mrs. Lucas moved, and Dr. Johns seconded a motion to approve a FY25 STI Prevention grant with Wayne County Health Department for the STI Prevention Syphilis Testing Initiative for an amount not to exceed $16,425.00 for a period of May 1, 2025 through February 28, 2026 (STI Prevention Fund 2312.301001). A roll call vote was taken:

    Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

    Mr. Wyatt – Yes Mr. Ritschard – Yes

    Motion carried unanimously. The grant was approved.

21. Approve a no-cost agreement with the Stark County Board of Developmental Disabilities to use their facilities for the Health Department's All Staff Meeting on September 17, 2025

    Mr. Wyatt moved, and Dr. Johns seconded a motion to approve a no-cost agreement with the Stark County Board of Developmental Disabilities to use their facilities for the Health Department's All Staff Meeting on September 17, 2025.

    Ms. Kingsbury then suggested amending the motion to include the October 15, 2025 back-up date. Subsequently, Mr. Wyatt moved, and Ms. Kingsbury seconded a revised motion to approve a no-cost agreement with the Stark County Board of Developmental Disabilities to use their facilities for the Health Department's All Staff Meeting on September 17, 2025, with a back-up date of October 15, 2025. A roll call vote was taken:

    Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

    Mr. Wyatt – Yes Mr. Ritschard – Yes

    Motion carried unanimously. The agreement was approved.

22. Approve a contract with Ohio Public Health Association to provide contracted air monitoring coverage at an amount not to exceed $54,656.00 (at a rate of $32.00 per hour for up to 1,708 hours) to be worked before June 27, 2026 (APC funds 2331.301001)

    Dr. Johns moved, and Ms. Kingsbury seconded a motion to approve a contract with Ohio Public Health Association to provide contracted air monitoring coverage at an amount not to exceed $54,656.00 (at a rate of $32.00 per hour for up to 1,708 hours) to be worked before June 27, 2026 (APC funds 2331.301001). A roll call vote was taken:

    Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

    Mr. Wyatt – Yes Mr. Ritschard – Yes

    Motion carried unanimously. The contract was approved.

23. Approve an agreement with the Canton Fire Department for Communitywide CPR and Overdose Response Training personnel costs for an amount not to exceed $3,000.00 for

the period of May 1, 2025 to September 29, 2025 (FY25 Integrated Harm Reduction Grant fund 2324.301001)
Mrs. Lucas moved, and Ms. Kingsbury seconded a motion to approve an agreement with the Canton Fire Department for Communitywide CPR and Overdose Response Training personnel costs for an amount not to exceed $3,000.00 for the period of May 1, 2025 to September 29, 2025 (FY25 Integrated Harm Reduction Grant fund 2324.301001).

During discussion, Mrs. Lucas asked how it will be determined who receives the training. Commissioner Archer clarified that the training is open to the community and available to anyone interested. A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously. The agreement was approved.

Approval of Travel Authorizations.

24. Amy Rehm, Staff Nurse II, for travel from 06/02/2025 to 06/05/2025, STI Engage Conference in Phoenix, Arizona for an amount not to exceed $2,403.88 (STI Fund 2312.301001)
Ms. Kingsbury moved, and Mrs. Lucas seconded a motion to approve Amy Rehm, Staff Nurse II, for travel from 06/02/2025 to 06/05/2025, STI Engage Conference in Phoenix, Arizona for an amount not to exceed $2,403.88 (STI Fund 2312.301001). A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously. The travel was approved.

25. Samantha Pentello, Disease Intervention Specialist, for travel from 06/02/2025 to 06/05/2025, STI Engage Conference in Phoenix, Arizona for an amount not to exceed $2,403.88 (STI Fund 2312.301001)
Dr. Johns moved, and Ms. Kingsbury seconded a motion to approve Samantha Pentello, Disease Intervention Specialist, for travel from 06/02/2025 to 06/05/2025, STI Engage Conference in Phoenix, Arizona for an amount not to exceed $2,403.88 (STI Fund 2312.301001). A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously. The travel was approved.

26. Frank Catrone, DIS Supervisor, for travel from 06/02/2025 to 06/05/2025, STI Engage Conference in Phoenix, Arizona for an amount not to exceed $2,903.88 (STI Fund 2312.301001)
Mrs. Lucas moved, and Ms. Kingsbury seconded a motion to approve Frank Catrone, DIS Supervisor, for travel from 06/02/2025 to 06/05/2025, STI Engage Conference in Phoenix, Arizona for an amount not to exceed $2,903.88 (STI Fund 2312.301001). A roll call vote was taken:

Ms. Kingsbury – Yes Mrs. Lucas – Yes Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously. The travel was approved.

27. <u>Amanda Morningstar, Nurse Practitioner, for travel from 06/02/2025 to 06/05/2025, STI Engage Conference in Phoenix, Arizona for an amount not to exceed $2,903.88 (STI Fund 2312.301001)</u>

    Mrs. Lucas moved, and Ms. Kingsbury seconded a motion to approve Amanda Morningstar, Nurse Practitioner, for travel from 06/02/2025 to 06/05/2025, STI Engage Conference in Phoenix, Arizona for an amount not to exceed $2,903.88 (STI Fund 2312.301001). A roll call vote was taken:

    Ms. Kingsbury – Yes   Mrs. Lucas – Yes   Dr. Johns – Yes

    Mr. Wyatt – Yes   Mr. Ritschard – Yes

    Motion carried unanimously. The travel was approved.

Other Business

- Dr. Johns mentioned the recent federal funding reductions affecting public health and other government agencies, and asked what measures Canton City Public Health could take to navigate these challenges. Commissioner Archer acknowledged the difficulty of planning amid uncertainty, as it remains unclear which specific grants may or may not be cut. She noted that the COVID-19 response grant had recently been defunded, which meant that the portion of those funds designated for the Health Department's remodeling efforts could no longer be utilized. She also reported that the Ohio Equity Initiative (OEI) grant will no longer support the Health Equity Coordinator position, which, as a result, will remain vacant. Ms. Archer also commented that it could be beneficial for the Board of Health to send a letter to state legislators requesting continued support.
- Mayor Sherer announced that the Canton Recycle Center will be contracted with the Canton City Building/Code Department moving forward and will no longer operate under the jurisdiction of Canton City Public Health. He stated that the intent is to repost the Recycle Center positions, and that the current staff will have the opportunity to reapply. He added that Civil Service will provide guidance on available options for affected staff. The Mayor also noted that the CCPH Environmental Health team will continue to assist with clean-up efforts.
- Mrs. Lucas mentioned the performance evaluation of the Health Commissioner, explaining that the City uses an established tool for staff evaluations and suggesting that the Board could consider adopting a similar approach. She clarified that while the Health Department has its own evaluation policy for staff, it falls within the Board of Health's scope to develop its own evaluation guidelines if it wishes to do so. Mrs. Lucas stated she would share the City's evaluation tool with Board members for their review.

Acceptance of Reports

28. Acceptance of reports.
    a. **Health Commissioner** – Nothing additional
    b. **Nursing/WIC report** – Nothing additional
    c. **HPP report** – Nothing additional
    d. **Workforce Development report** – Nothing additional
    e. **Vital Statistics report** – Nothing additional
    f. **Environmental Health** – Gus Dria provided an update on the property at 1028 Wertz Avenue SW to the Board. He stated that the property had not yet passed a satisfactory Health Department inspection.

Ms. Kingsbury moved, and Dr. Johns seconded a motion to accept the division reports. A roll call vote was taken:

Ms. Kingsbury – Yes   Mrs. Lucas – Yes   Dr. Johns – Yes

Mr. Wyatt – Yes Mr. Ritschard – Yes

Motion carried unanimously.

Announcements

Announcement of Next Board of Health Work Session: Wednesday, May 14, 2025 at 3:30 PM

The Board discussed rescheduling its upcoming work session from April 16, 2025, to May 14, 2025, at 3:30 PM. Members agreed to review their schedules and confirm at a later date whether the proposed May 14th meeting date is feasible. Once confirmed, a public meeting notice including the new date will be issued.

Announcement of Next Regular Meeting: Tuesday, May 20, 2025 at 5:00 PM

The next regular meeting of the Board of Health of Canton City Public Health will be Tuesday, May 20, 2025 at 5:00PM. The meeting will be held at 420 Market Ave N, Canton, OH, 44702, 2nd floor Board meeting room.

Adjourn

Ms. Kingsbury moved, and Mr. Wyatt seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 6:57 PM.

APPROVED:

5-27-25

President of the Board of Health — Date Signed

5/21/25

Secretary to the Board of Health — Date Signed

May 20, 2025

Date of Approval