

Mailing Address:
420 Market Ave. N
Canton, OH 44702
(330) 489-3231
cantonhealth.org



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Meeting Location:
420 Market Ave. N
2nd Floor Boardroom
Canton, OH 44702
(330) 489-3231

**Board of Health Regular Meeting
May 20, 2025 at 5:00 PM**

AGENDA

Call to Order and Roll Call

Agenda corrections and approval.

1. Approve agenda for the May 20, 2025 Board of Health meeting.

Approval of previous meeting minutes.

2. Approve minutes of the April 22, 2025 Board of Health meeting.
3. Approve minutes of the April 22, 2025 Board of Health hearings.
4. Approve minutes of the May 14, 2025 Work Session.

Unfinished Business

Fiscal items.

5. Approve list of invoices (04/18/2025 - 05/13/2025) - \$320,894.99
6. Accept Financial Report.

Board of Health Committee Reports.

7. Reports

- a. Finance Committee.
- b. Personnel Committee.
- c. Governance Committee.

Personnel actions.

8. Appointment of a Harm Reduction Administrative Specialist (E).
9. Appointment of a Clinical Receptionist/Office Assistant (B).
10. Approve Cade Harmon, Maternal & Child Health Epidemiologist, 70.40 hours of sick time from a previous employer.
11. Accept the resignation of Dea Most, full-time WIC Dietitian (F), effective May 16, 2025.
12. Approve updated position description for full-time Early Intervention Specialist (EIS) Navigator, changing the name to Early Intervention Navigator (EIN) and changing the pay grade from an E to an F.
13. Approve updated position description for full-time Overdose Prevention Outreach Specialist (D) changing the name to Harm Reduction Outreach Specialist (D) and moving from the Health Promotions & Planning division to the Nursing division.
14. Approve the updated Position Classification Schedule to move the Early Intervention Navigator (EIN) from pay grade E to pay grade F and to update the titles for the Early Intervention Navigator (EIN) and Harm Reduction Outreach Specialist (D) and to move the Harm Reduction Outreach Specialist from the Health Promotion & Planning division to the Nursing division.

Approval of recommendations of the hearing officer.

15. Approve recommendations from public health hearings held May 20, 2025.

Approval of contracts and agreements.

16. Approve the FFY 2024-2025 Ohio EPA Air Pollution Control Contract Amendment and Renewal to extend the existing contract term of October 1, 2023 to June 30, 2025 by 3 months to end on September 30, 2025 and to provide additional funding and funding adjustments for a total funding amount of \$1,594,690 (\$788,770 FFY24 and \$805,920 FY25); and to retain prior approval of the regular annual obligation for the provision of \$40,000 per year for two years for a total of \$80,000 from Local Funds for APC Programming for the contract local match funding. (APC fund 2331)
17. Authorize an agreement with the Ohio Department of Health for Tobacco Enforcement Smoke Free investigations for the period of July 1, 2025 to

June 30, 2027. Payment for each completed investigation shall not exceed \$175.00.

Approval of travel authorizations.

18. Valerie Fletcher, Environmental Health Specialist II, for travel from April 28, 2025 to April 30, 2025, AOHC Spring Conference in Lewis Center, Ohio for an amount not to exceed \$77.06 (EH General Fund 7601.307001). **Approve retroactively.**
19. Kaelyn Boyd, Community Epidemiologist I, for travel from May 20, 2025 to May 23, 2025, APIC Epi Intensive Training in Columbus, OH for an amount not to exceed \$1,030.00 (HPP Fund 7601.308001). **Approve retroactively.**
20. Sarah Thomas, Staff Nurse III, for travel from May 21, 2025 to May 23, 2025, APIC Epi Intensive Training in Columbus, Ohio for an amount not to exceed \$709.00 (Nursing general fund 7601.303001). **Approve retroactively.**
21. Cade Harmon, Maternal & Child Health Epidemiologist I, for travel from June 2, 2025 to June 5, 2025, OSU Summer Program in Population Health in Columbus, Ohio for an amount not to exceed \$1,773.32 (OEI Grant fund 2314.301001 - THRIVE).
22. Patricia McConnell, Preparedness Coordinator, for travel from July 14, 2025 to July 16, 2025, Public Information in an All-Hazards Incident in Columbus, Ohio for an amount not to exceed \$574.41 (HPP General Fund 7601.308001).
23. Robert Knight, Performance Improvement & Accreditation Coordinator, for travel from July 15, 2025 to July 16, 2025, Public Information in an All-Hazards Incident in Columbus, Ohio for an amount not to exceed \$155.00 (HPP General Fund 7601.308001).
24. Sherry Smith, Health Promotion & Planning Director, for travel from July 14, 2025 to July 16, 2025, Public Information in an All-Hazards Incident in Columbus, Ohio for an amount not to exceed \$574.41 (HPP General Fund 7601.308001).
25. Jorden Snyder, Overdose Prevention Outreach Specialist, for travel from June 8, 2025 to June 10, 2025, Mental Health & Addiction Conference: Advancing Care in Communities in Columbus, Ohio for an amount not to exceed \$954.50 (Naloxone cash balance 2324.301001).

Other business.

Acceptance of reports.

26. Accept Staff Report.
 - a. Health Commissioner
 - b. Health Promotion & Planning
 - c. Laboratory
 - d. Nursing/WIC
 - e. THRIVE report
 - f. Vital Statistics
 - g. Strategic Planning and Performance update
 - h. Workforce Development update

Announcements.

Next meeting date.

27. Next schedule Board of Health meeting is Tuesday, June 24, 2025 at 5:00pm at 420 Market Ave N, Canton, Ohio 44702, 2nd Floor Board Room.

Adjournment.