

Mailing Address:
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cantonhealth.org



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Meeting Location:
Canton City Public Health
420 Market Ave., N, 2nd Floor
Canton, OH 44702
330-489-3231

**Board of Health Regular Meeting
March 25, 2025 at 5:00 PM**

AGENDA

Call to Order and Roll Call

Agenda corrections and approval.

1. Approve agenda for the March 25, 2025 Board of Health meeting.

Approval of previous meeting minutes.

2. Approve minutes of the February 25, 2025 Board of Health meeting.
3. Approve minutes of the February 25, 2025 Board of Health hearings.

Unfinished Business

Fiscal items.

4. Approve list of invoices (02/25/2025 - 03/19/2025) - \$212,145.34

Board Committee Reports

5. Reports

- a. Finance Committee
- b. Personnel Committee

Personnel actions.

6. Appointment of a full-time Maternal & Child Health Epidemiologist I (F).
7. Accept the resignation of Rachel Brown, full-time Air Monitoring Specialist I (F) effective March 20, 2025.

8. Accept resignation of Tateana Blasingame, part-time WIC Peer Helper (A), effective May 29, 2025.
9. Approve the updated position description for the **full-time** Environmental Health Specialist in Training (Health Inspector I), changing the name to Environmental Health Specialist I (Health Inspector I) and changing the pay grade from E to F.
10. Approve the updated position description for the **part-time** Environmental Health Specialist in Training (Health Inspector I) changing the name to Environmental Health Specialist I (Health Inspector I) and changing the pay grade from E to F.
11. Approve the updated position description for the **full-time** Environmental Health Specialist (Health Inspector II) changing the name to Environmental Health Specialist II (Health Inspector II) and changing the pay grade from F to G.
12. Approve the updated position description for the **part-time** Environmental Health Specialist (Health Inspector II) changing the name to Environmental Health Specialist II (Health Inspector II) and changing the pay grade from F to G.
13. Approve updated Position Classification Schedule as of March 25, 2025.
14. Approve pay adjustment of Hunter Jepsen, full-time Environmental Health Specialist I (Health Inspector I), from pay grade E to pay grade F.
15. Approve pay adjustment for Valerie Fletcher, full-time Environmental Health Specialist II (Health Inspector II) from pay grade F to pay grade G.
16. Approve moving Bethany Perkowski, part-time Environmental Health Specialist II (Health Inspector II), from pay grade F to pay grade G with no pay adjustment.

Approval of recommendations of the hearing officer.

17. Approve recommendations from public health hearings held March 25, 2025.

Approval of contracts and agreements.

18. Approve a maintenance agreement with Allied Infotech Corporation for Microfilm Scanner for the period of 06/01/2025 to 12/31/2025 for an amount not to exceed \$491.77 (Admin/VS Fund 7601.301001).

19. Approve an agreement with Maria Anaya for interpretation/translation services for the period of 03/25/2025 to 02/28/2026 for an amount not to exceed \$15,000.00 (STI Grant fund 2312.301001).
20. Approve a service agreement with Sterile Waste Solutions for pickup and disposal of regulated medical waste for the period of March 26, 2025 to March 25, 2028 at a rate of \$0.73/lb or a minimum \$50 pickup fee (Lab fund 7601.304001).

Approval of travel authorizations.

21. Kaelyn Boyd, Community Epidemiologist I, for travel from 06/07/2025 to 06/11/2025, Council of State and Territorial Epidemiologists (CSTE) annual conference in Grand Rapids, MI for an amount not to exceed \$2,326.00 (HPP Fund 7601.308001)
22. Mindy Groff, Laboratory Manager, for travel from 05/04/2025 to 05/09/2025, Association of Public Health Laboratories (APHL) in Portland, OR for an amount not to exceed \$3,078.00 (Lab Fund 7601.304001).
23. Sherry Smith, Health Promotions & Planning Director, for travel from 04/28/2025 to 04/30/2025, Association of Health Commissioners (AOHC) conference in Lewis Center, Ohio for an amount not to exceed \$719.81 (HPP Fund 7601.308001).
24. Amanda Archer, Health Commissioner, for travel from 04/27/2025 to 04/30/2025, Association of Health Commissioners (AOHC) conference in Lewis Center, Ohio for an amount not to exceed \$965.06 (Amdin Fund 7601.301001).
25. Mindy Groff, Laboratory Manager, for travel from 04/28/2025 to 04/30/2025, Association of Health Commissioners (AOHC) conference in Lewis Center, Ohio for an amount not to exceed \$719.81 (Lab Fund 7601.304001).

Other business.

Acceptance of reports.

26. Accept staff report.
 - a. Health Promotion & Planning
 - b. Air Pollution Control

- c. Environmental Health
 - Presentation on EH Case #SCF18155380
- d. Laboratory
- e. Nursing/WIC
- f. Vital Statistics
- g. Workforce Development Report

Announcements.

Next meeting date.

- 27. Next schedule Work Session is is Wednesday, April 16, 2025 at 3:30pm at 420 Market Ave N, Canton, Ohio 44702, 2nd Floor Board room.
- 28. Next schedule Board of Health meeting is Tuesday, April 22, 2025 at 5:00pm at 420 Market Ave N, Canton, Ohio 44702, 2nd Floor Board Room.

Adjournment.