BOARD OF HEALTH
Canton City Public Health

420 Market Ave., N.
Canton, OH 44702
330-489-3231

Board of Health Regular Meeting
June 25, 2024
MEETING MINUTES

Call to Order and Roll Call

Mayor Sherer called to order the regular meeting of the Board of Health on Tuesday, June 25, 2024 at 5:05 PM. Mayor Sherer presiding. The meeting location was at the Foundations Centre, Goldsmith Room, 400 Market Ave., N, Canton, OH.

Roll Call:

Members Present:	Mayor William Sherer II, Mr. Patrick Wyatt, Dr. Amy Lakritz, Dr. James Johns, Mrs. Cleo Lucas, and Ms. Kimberly Kingsbury
Members Absent:	None
Members Excused:	None
Staff Present:	Health Commissioner Amanda Archer, Christi Allen, Pamela Gibbs, Christina Henning, Diane Thompson, Terri Dzienis, Gus Dria, Absar Zafar, Kelli Trenger, Dawn Miller, Annie Butusov, and Sean Green
Others Present:	Carrie D'Andrea

Mayor Sherer then requested a moment of silence for Linda Parr, a Canton City Public Health WIC Assistant who had recently passed away.

Agenda corrections and approval.

1. Approve agenda for the June 25, 2024 Board of Health meeting.

Dr. Lakritz moved, and Ms. Kingsbury seconded a motion to approve the agenda for the June 25, 2024 Board of Health meeting.

Commissioner Archer then requested two amendments to the agenda:

1. Amend motion #23 to read: *Approve SFY25 Ohio Equity Initiative 2.0: Working to Achieve Equity in Birth Outcomes (OE25) Ohio Department of Children and Youth grant award in the amount of $322,375.00 for the grant period of July1, 2024 to June 30, 2025 (THRIVE grant).*
2. Add motion #42 to read: *Approve an agreement with Stark County Health Department for the implementation of the Sexually Transmitted Infection Information Sharing and Awareness Campaign: Targeting Youth & Adolescents in an amount not to exceed $35,000 for the period of July 1, 2024 to June 30, 2025. (THRIVE fund).*

A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The Board approved the agenda with the suggested amendments.

Approval of previous meeting minutes.

2. Approve May 28, 2024 Board of Health hearing minutes.
Mr. Wyatt moved, and Dr. Johns seconded a motion to approve the May 28, 2024 Board of Health hearing minutes. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The minutes were approved.

3. Approve May 28, 2024 Board of Health meeting minutes.
Dr. Johns moved, and Mrs. Lucas seconded a motion to approve the May 28, 2024 Board of Health meeting minutes. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The minutes were approved.

Unfinished Business
There was no unfinished business to discuss.

Fiscal Items

4. Approve list of bills (05/22/2024 - 06/20/2024) - $192,034.00
Dr. Lakritz moved, and Ms. Kingsbury seconded a motion to approve the list of bills from 05/22/2024 - 06/20/2024 totaling $192,034.00. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The list of bills was approved.

Personnel actions.

5. Approve updated full-time Air Pollution Control Monitoring & Inspection Technician position description, changing name to Air Monitoring Specialist I (pay grade F).
Mr. Wyatt moved, and Ms. Kingsbury seconded a motion to approve an updated full-time Air Pollution Control Monitoring & Inspection Technician position description, changing name to Air Monitoring Specialist I (pay grade F). A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The position description was approved.

6. Approve new full-time Air Monitoring Specialist II position description (pay grade G).
Mrs. Lucas moved, and Ms. Kingsbury seconded a motion to approve the new full-time Air Monitoring Specialist II position description (pay grade G). A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The position description was approved.

7. Update the Position Classification Schedule to add a new APC position description of Air Monitoring Specialist II and update the APC position description name of APC Monitoring & Inspection Technician to Air Monitoring Specialist I.
Mrs. Lucas moved, and Ms. Kingsbury seconded a motion to update the Position Classification Schedule to add a new APC position description of Air Monitoring Specialist II and update the APC position description name of APC Monitoring & Inspection Technician to Air Monitoring Specialist I. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The classification schedule was approved.

8. Approve Christina Henning, Laboratory Director, vacation payout.
Ms. Kingsbury moved, and Dr. Johns seconded a motion to approve a vacation payout of up to 80 hours for Christina Henning, Laboratory Director. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The vacation payout was approved.

9. Approve a 90-day probationary extension from July 3, 2024 to October 1, 2024 for Jamie Altomare, Staff Nurse II (pay grade G).
Mr. Wyatt moved, and Mrs. Lucas seconded a motion to approve a 90-day probationary extension from July 3, 2024 to October 1, 2024 for Jamie Altomare, Staff Nurse II (pay grade G). A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes

Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously.

10. Approve Katherina Carpenter, APC Engineering Technician I, 12.499 hours of sick time from a previous employer.

Mrs. Lucas moved, and Dr. Johns seconded a motion to approve Katherina Carpenter, APC Engineering Technician I, 12.499 hours of sick time from a previous employer. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously.

11. Appointment of two part-time EH Public Health Technicians (paygrade A).

Mr. Wyatt moved, and D. Johns seconded a motion to approve the appointment of a part-time EH Public Health Technician (paygrade A) to Caleb Lancaster at $15.50 per hour with a 90-day probationary period. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The appointment was approved.
A second part-time EH Public Health Technician was not appointed.

12. Appointment of a full-time Staff Nurse II (pay grade G).

Mr. Wyatt moved, and Dr. Johns seconded a motion to approve the appointment of a full-time Staff Nurse II (pay grade G) to Tanya Whitehouse at an annual salary of $52,599.00 with a 90-day probationary period; included in the motion was an alternate choice to hire Candice Kelly under the same terms if Tanya Whitehouse were to not accept the offer. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The appointment was approved.

13. Accept the resignation of Marisa Shuman, Staff Nurse II, effective May 31, 2024.

Dr. Lakritz moved, and Mr. Wyatt seconded a motion to accept the resignation of Marisa Shuman, Staff Nurse II, effective May 31, 2024. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously.

14. Accept the resignation of Jennifer Guy, Family Nurse Practitioner, effective August 2, 2024.

Dr. Lakritz moved, and Ms. Kingsbury seconded a motion to accept the resignation of Jennifer Guy, Family Nurse Practitioner, effective August 2, 2024. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously.

15. Accept the resignation of Willow Cox, Community Health Equity Coordinator, effective July 12, 2024.

Mr. Wyatt moved, and Dr. Lakritz seconded a motion to accept the resignation of Willow Cox, Community Health Equity Coordinator, effective July 12, 2024. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously.

Approval of recommendations of the hearing officer.

16. Approve recommendations from public hearings held June 25, 2024.

Ms. Kingsbury moved, and Mr. Wyatt seconded a motion to approve recommendations from public hearings held June 25, 2024. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The hearing was approved.

Approval of resolutions.

17. 1st Reading.

There were no first readings of resolutions.

18. 2nd reading.

a. **Resolution approving the creation of a RV/Campground fund.**
b. **Resolution approving the creation of a Construction and Demolition Debris (C&DD) fund.**

a. Resolution approving the creation of a RV/Campground fund.
Mayor Sherer provided a second reading of a resolution to authorize the establishment of the RV Parks/Campground Program Fund.

b. Resolution approving the creation of a Construction and Demolition Debris (C&DD) fund.
Mayor Sherer provided a second reading of a resolution to authorize the establishment of the Construction and Demolition Debris Fund.

19. 3rd reading.
There were no third readings of resolutions.

Approval of contracts and agreements.

20. Approve an agreement with JACSCHU Ltd dba The Metropolitan Event Centre to use their facilities for CCPH's All Staff Meeting to be held on Wednesday, September 25, 2024, at a cost not to exceed $700.00.
Dr. Johns moved, and Ms. Kingsbury seconded a motion to approve an agreement with JACSCHU Ltd dba The Metropolitan Event Centre to use their facilities for CCPH's All Staff Meeting to be held on Wednesday, September 25, 2024, at a cost not to exceed $700.00. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The agreement was approved.

21. Authorize an extension of the current LexisNexis agreement (07/01/2023 - 06/30/2024) for database and research services for 5 users for a total amount not to exceed $450.00 ($90.00 per user) a month with annual renewals (starting 07/01/2024) at the current rate until either party terminates the agreement (STI Prevention Fund 2312 for four users and Administration fund 7601.301001 for one user).
Mrs. Lucas moved, and Dr. Johns seconded a motion to authorize an extension of the current LexisNexis agreement (07/01/2023 - 06/30/2024) for database and research services for 5 users for a total amount not to exceed $450.00 ($90.00 per user) a month with annual renewals (starting 07/01/2024) at the current rate until either party terminates the agreement (STI Prevention Fund 2312 for four users and Administration fund 7601.301001 for one user).

During the discussion, Mrs. Lucas commented that she appreciated the detailed agenda item report that was provided for this motion, and for other motions which included agenda item reports. Dr. Lakritz also expressed her appreciation.

A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes

Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The extension was approved.

22. Approve an agreement with Canton Medical Foundation (CMEF) to provide patient care training to CMEF resident physicians. CCPH will receive $13.00 per completed segment effective July 1, 2024 through June 30, 2025.

Dr. Lakritz moved, and Dr. Johns seconded a motion to approve an agreement with Canton Medical Foundation (CMEF) to provide patient care training to CMEF resident physicians. CCPH will receive $13.00 per completed segment effective July 1, 2024 through June 30, 2025. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The agreement was approved.

23. Approve FY25 Ohio Equity Institute (OEI) Ohio Department of Health grant application and initial budget in the amount of $322,375.00 for the grant period of July 1, 2024 to June 30, 2025 (THRIVE grant).

Dr. Johns moved, and Mr. Wyatt seconded a motion to approve the FY25 Ohio Equity Institute (OEI) Ohio Department of Health grant application and initial budget in the amount of $322,375.00 for the grant period of July 1, 2024 to June 30, 2025 (THRIVE grant). A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously.

24. Approve an agreement with My Community Health Center for referrals of pregnant clients who self-identify as Black/African American or Multi-racial to the THRIVE Community Resource Connector for an amount not to exceed $8,000.00 for a period of July 1, 2024 to June 30, 2025 (THRIVE OEI funding).

Commissioner Archer commented that because agenda items 24, 25, and 26 were related, the Board could approve them all under a single motion if it wished to do so. Subsequently, Mrs. Lucas moved, and Dr. Johns seconded a motion to approve the agreements listed in items 24, 25, and 26.

25. Approve an agreement with Monica Coventry for conducting and completing Fetal Infant Mortality Family review program coordinator duties for the period of July 1, 2024 to June 30, 2025 for an amount not to exceed $10,000.00 (FY25 OEI Grant, THRIVE).

Approved under item 24.

26. Approve an agreement with Emitrr for a Customer Relationship Management Platform for an amount not to exceed $1,749.00 for the period of July 1, 2024 to June 30, 2025 (THRIVE OEI funding).
Approved under item 24.

27. Approve the FY25 WIC Ohio Department of Health grant and initial budget to receive an amount not to exceed $1,459,904.00 for the period of October 1, 2024 to September 30, 2024 with the following subgrantees (totaling $704,760.00):

a. **Alliance City Health Department contract in the amount not to exceed $142,730.00.**
b. **Massillon City Health Department contract in the amount not to exceed $160,030.00.**
c. **Stark County Health Department contract in the amount not to exceed $402,000.00.**

Ms. Kingsbury moved, and Dr. Lakritz seconded a motion to approve the FY25 WIC Ohio Department of Health grant and initial budget to receive an amount not to exceed $1,459,904.00 for the period of October 1, 2024 to September 30, 2024 with the above subgrantees (totaling $704,760.00). A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously.

28. Approve the FY24 HIV Prevention Ohio Department of Health grant and initial budget to receive an amount not to exceed $186,975.00 for the period of August 1, 2024 to May 31, 2025 (10 months) with the following subgrantees (totaling $25,804.00):

a. **Alliance City Health Department contract for an amount not to exceed $5,833.00.**
b. **Jefferson County Health Department contract for an amount not to exceed $6,563.00.**
c. **New Philadelphia City Health Department contract for an amount not to exceed $10,408.00.**
d. **Massillon City Health Department contract for an amount not to exceed $3,000.00.**

Mr. Wyatt moved, and Dr. Lakritz seconded a motion to approve the FY24 HIV Prevention Ohio Department of Health grant and initial budget to receive an amount not to exceed $186,975.00 for the period of August 1, 2024 to May 31, 2025 (10 months) with the above subgrantees (totaling $25,804.00). A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously.

29. Approve additional amount received for the FY23 COVID-19 Enhanced Operations Ohio Department of Health Grant of $234,374.00 for a new grant award of $334,374.00 with an extended end grant date from July 31, 2024 to December 31, 2025.

Dr. Johns moved, and Ms. Kingsbury seconded a motion to approve an additional amount received for the FY23 COVID-19 Enhanced Operations Ohio Department of Health Grant of $234,374.00 for a new grant award of $334,374.00 with an extended end grant date from July 31, 2024 to December 31, 2025. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously.

30. Approve a no-cost addendum for Canton Christian Home to work with APIC Consulting and CCPH to develop/enhance infection prevention programming to extend the current agreement end date from July 31, 2024 to December 31, 2024 (EO23 COVID grant funds).

Mr. Wyatt moved, and Dr. Lakritz seconded a motion to approve a no-cost addendum for Canton Christian Home to work with APIC Consulting and CCPH to develop/enhance infection prevention programming to extend the current agreement end date from July 31, 2024 to December 31, 2024 (EO23 COVID grant funds). A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The addendum was approved.

31. Approve a no-cost addendum for APIC to continue addressing infection prevention needs to long-term care facilities identified through previous infection control assessment activities (pilot project) to extend the current agreement end date from July 31, 2024 to December 31, 2024 (EO23 COVID grant funds).

Dr. Lakritz moved, and Dr. Johns seconded a motion to approve a no-cost addendum for APIC to continue addressing infection prevention needs to long-term care facilities identified through previous infection control assessment activities (pilot project) to extend the current agreement end date from July 31, 2024 to December 31, 2024 (EO23 COVID grant funds). A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The addendum was approved.

32. Approve an agreement with Alliance Family Health Center for the THRIVE Women's

Health Advanced Practice Provider/Midwife Program for an amount not to exceed $48,000.20 for the period of July 1, 2024 to December 31, 2024 (Medicaid Round 6 funding).
Ms. Kingsbury moved, and Mr. Wyatt seconded a motion to approve an agreement with Alliance Family Health Center for the THRIVE Women's Health Advanced Practice Provider/Midwife Program for an amount not to exceed $48,000.20 for the period of July 1, 2024 to December 31, 2024 (Medicaid Round 6 funding). A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The agreement was approved.

33. Approve an addendum for Access Health Stark County for the THRIVE Community Health Worker Program for an additional amount of $155,000.00 for a new total amount not to exceed $543,354.00 and to extend the current agreement grant end date from July 1, 2024 to December 31, 2024 (Medicaid Round 6 funding).
Commissioner Archer noted that because agenda items 33 through 41 were related, the Board could approve them all under a single motion if desired. Mrs. Lucas then suggested that the Board consider approving items 33 through 39 and item 41 under one motion, and item 40 under a separate motion, as she would need to abstain from item 40.

Subsequently, Mr. Wyatt moved, and Ms. Kingsbury seconded a motion to approve the addendums listed in agenda items 33, 34, 35, 36, 37, 38, 39, and 41. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The addendums were approved.

34. Approve an addendum for Family Empowerment Ministries, Inc. for the THRIVE Diaper Days Extreme Program for an additional amount of $7,000.00 for a new total amount not to exceed $33,378.52 and to extend the current agreement grant end date from July 1, 2024 to December 31, 2024 (Medicaid Round 6 funding).
Approved under item 33.

35. Approve a no-cost addendum for Mary Church Terrell Federated Club for the THRIVE Queens Village Program to extend the current agreement grant end date from July 1, 2024 to December 31, 2024 (Medicaid Round 6 funding).
Approved under item 33.

36. Approve an addendum for My Community Health Center for the THRIVE Community Health Worker Program for an additional amount of $35,000.00 for a new

total amount not to exceed $328,049.30 and to extend the current agreement grant end date from July 1, 2024 to December 31, 2024 (Medicaid Round 6 funding).
Approved under item 33.

37. Approve an addendum for Stark County Educational Service Center for the THRIVE Help Me Grow Program for an additional amount of $2,000.00 for a new total amount not to exceed $12,000.00 and to extend the current agreement grant end date from July 1, 2024 to December 31, 2024 (Medicaid Round 6 funding).
Approved under item 33.

38. Approve an addendum for Stark County Health Department for the THRIVE Community Health Worker Program for an additional amount of $79,866.78 for a new total amount not to exceed $378,978.50 and to extend the current agreement grant end date from July 1, 2024 to December 31, 2024 (Medicaid Round 6 funding).
Approved under item 33.

39. Approve an addendum for YWCA of Canton for the THRIVE Community Health Worker Program for an additional amount of $5,000.00 for a new total amount not to exceed $63,235.10 and to extend the current agreement grant end date from July 1, 2024 to December 31, 2024 (Medicaid Round 6 funding).
Approved under item 33.

40. Approve an addendum with People's Baptist Church for the THRIVE Mommy Support Program for an additional amount of $8,000.00 for a new total amount not to exceed $12,928.00 and to extend the current agreement end date from July 1, 2024 to December 31, 2024 (Medicaid Round 6 funding).
Mr. Wyatt moved, and Ms. Kingsbury seconded a motion to approve an addendum with People's Baptist Church for the THRIVE Mommy Support Program for an additional amount of $8,000.00 for a new total amount not to exceed $12,928.00 and to extend the current agreement end date from July 1, 2024 to December 31, 2024 (Medicaid Round 6 funding). A roll call vote was taken:

Mr. Wyatt – Yes	Dr. Lakritz – Yes	Dr. Johns – Yes
Mrs. Lucas – Abstain	Ms. Kingsbury – Yes	

Motion carried with 4 votes "yes" and 1 "abstain." The addendum was approved.

41. Approve an addendum with United Way of Greater Stark County for the THRIVE Emergency Assistance Program for an additional amount of $40,000.00 for a new total amount not to exceed $98,860.00 and to extend the current agreement grant end date from July 1, 2024 to December 31, 2024 (Medicaid round 6 funding).
Approved under item 33.

42. Approve an agreement with Stark County Health Department for the implementation of the Sexually Transmitted Infection Information Sharing and Awareness Campaign: Targeting Youth & Adolescents in an amount not to exceed $35,000 for the period of July 1, 2024 to June 30, 2025. (THRIVE fund).

Ms. Kingsbury moved, and Mr. Wyatt seconded a motion to approve an agreement with Stark County Health Department for the implementation of the Sexually Transmitted Infection Information Sharing and Awareness Campaign: Targeting Youth & Adolescents in an amount not to exceed $35,000 for the period of July 1, 2024 to June 30, 2025. (THRIVE fund). A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Abstain Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Dr. Lakritz shared that her vote to abstain was due to her participation as a member of THRIVE's Family Planning and Adolescent Health workgroup.
Motion carried with 4 votes "yes" and 1 "abstain." The addendum was approved.

Approval of travel authorizations.

43. Approve travel:

a. **Carl Safreed, APC Permitting & Compliance Supervisor, for travel from 07/17/2024 to 07/18/2024, 33rd Annual Environmental Permitting in Ohio Conference in Columbus, OH for an amount not to exceed $154.85 (APC Fund 2331).**
b. **Katherina Carpenter, APC Engineering Technician I, for travel from 07/17/2024 to 07/18/2024, 33rd Annual Environmental Permitting in Ohio Conference in Columbus, OH for an amount not to exceed $349.85 (APC Fund 2331).**
c. **Linda Von Albrecht, APC Engineering Technician I, for travel from 07/17/2024 to 07/18/2024, 33rd Annual Environmental Permitting in Ohio Conference in Columbus, OH for an amount not to exceed $349.85 (APC Fund 2331).**

Mr. Wyatt moved, and Ms. Kingsbury seconded a motion to approve the above travel. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes Dr. Johns – Yes
Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The travel was approved.

Acceptance of reports.

44. Accept staff reports.

a. **Environmental Health** – Annie Butusov reported to the Board that her staff member, Valerie Fletcher, was now a registered Environmental Health Sanitarian. She also reported that another staff member, Hunter Jepsen, had passed his examination with the Department of Agriculture to become a certified pest control applicator.

b. **Laboratory** – Nothing additional.
c. **Nursing/WIC** – Nothing additional.
d. **OPHII** – Nothing additional.
e. **Vital Statistics** – Nothing additional.

Mr. Wyatt moved, and Ms. Kingsbury seconded a motion to accept staff reports as presented.

Mr. Wyatt – Yes	Dr. Lakritz – Yes	Dr. Johns – Yes
Mrs. Lucas – Yes	Ms. Kingsbury – Yes	

Motion carried unanimously.

Other business.

45. Approve going into Executive Session to discuss the employment and compensation of a public employee.

Dr. Lakritz moved, and Mr. Wyatt seconded a motion to approve going into Executive Session to discuss the employment and compensation of a public employee. Mayor Sherer requested the presence of the Board of Health, Commissioner Archer, and Carrie D'Andrea in the executive session. A roll call vote was taken:

Mr. Wyatt – Yes	Dr. Lakritz – Yes	Dr. Johns – Yes
Mrs. Lucas – Yes	Ms. Kingsbury – Yes	

Motion carried unanimously. The Board of Health went into executive session at 5:58 pm.

At 6:18 pm, Dr. Johns made a motion to exit the executive session and return to normal session; motion seconded by Mrs. Lucas. A roll call vote was taken:

Mr. Wyatt – Yes	Dr. Lakritz – Yes	Dr. Johns – Yes
Mrs. Lucas – Yes	Ms. Kingsbury – Yes	

Motion carried unanimously. The Board of Health returned to normal session at 6:18 pm.

Announcements.

Next meeting date.

46. Tentative Wednesday, July 17, 2024 Work Session @ 3:30pm.

After discussion, the Board of Health decided to cancel the tentative work session scheduled for Wednesday, July 17, 2024. The Board will consider potentially rescheduling the work session after the July 23rd regular meeting.

47. Tuesday, July 23, 2024 @ 5:00pm at the Goldsmith Room.

Adjournment.
Ms. Kingsbury made a motion to adjourn, with a second by Mr. Wyatt. Motion carried unanimously. The meeting adjourned at 6:29 pm.

APPROVED:

8.8.24
President of the Board of Health Date Signed

Amanda Sch
8/5/2024
Health Commissioner - Secretary to the Board of Health Date Signed

July 23, 2024
Date Approved by the Board of Health