



**Board of Health - Special
Meeting July 9, 2024
MEETING MINUTES**

Call to Order and Roll Call

Mrs. Cleo Lucas called to order the special meeting of the Board of Health on Tuesday, July 9, 2024 at 5:03 PM. Mrs. Cleo Lucas presiding. The meeting location was at Canton City Public Health, Board Meeting Room, 420 Market Ave. N, Canton, OH.

Roll Call:

Members Present: Dr. James Johns, Mrs. Cleo Lucas, and Ms. Kimberly Kingsbury
Members Absent: None
Members Excused: Mayor William Sherer II, Mr. Patrick Wyatt, Dr. Amy Lakritz
Staff Present: Health Commissioner Amanda Archer, Annie Butusov, and Sean Green

Agenda corrections and approval.

1. Approve July 9, 2024 Board of Health special meeting agenda.

Ms. Kingsbury moved, and Dr. Johns seconded a motion to approve the July 9, 2024 Board of Health special meeting agenda.

Motion carried unanimously. The agenda was approved.

Personnel actions.

2. Appointment of a full-time Environmental Health Specialist in Training (Health Inspector I) (E)

Dr. Johns moved, and Ms. Kingsbury seconded a motion to approve the appointment of a full-time Environmental Health Specialist in Training (Health Inspector I) (E) to Adam Jinks at an annual salary of \$44,680.00 with an extended probationary period to 99 days and to approve seven days without pay from July 24, 2024 to July 26, 2024 (3 days) and from July 29, 2024 to August 1, 2024 (4 days). A roll call vote was taken:

Dr. Johns – Yes Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The appointment was approved.

3. Appointment of a full-time Environmental Health Specialist (Health Inspector II) (F)

Dr. Johns moved, and Ms. Kingsbury seconded a motion to approve the appointment of a full-time Environmental Health Specialist (Health Inspector II) (F) to Valerie Fletcher at

\$49,931.70, retroactive to June 14, 2024 with no 90-day probationary period. A roll call vote was taken:

Dr. Johns – Yes Mrs. Lucas – Yes Ms. Kingsbury – Yes

Motion carried unanimously. The appointment was approved.

Adjournment.

Ms. Kingsbury moved, and Dr. Johns seconded a motion to adjourn the meeting.

Motion carried unanimously. The motion was approved.

APPROVED:



President of the Board of Health

8.8.24

Date Signed



Health Commissioner - Secretary to the Board of Health

8/5/2024

Date Signed

July 23, 2024

Date Approved by the Board of Health